

Health and Safety Policy Statement 2022

I believe that the employees of Landor Cartons are the most valuable asset of the business and that their health, safety and wellbeing are of the greatest importance to our ongoing success. My aim is to make health and safety an integral part of everything we do and to ensure that it has at least equal importance with any other business matters.

I recognise that in carrying out our activities in the factories and offices hazards may exist and I am committed to ensuring that, as far as is reasonable, we conduct our activities in a manner that prevents the injury, infection and ill health of our workforce and any other people who may be affected by our business. Given the continuing risk posed by the worldwide COVID pandemic and our need to continue manufacturing due to our 'essential business' status, our risk assessments and protocols will be updated and communicated to all staff continuously.

The minimum standard we will insist on at Landor Cartons will be to try and meet all legal requirements and appropriate codes of practice. However, it is my intention to ensure that we fully embrace the spirit of the legislation and go beyond technical requirements where we perceive danger may be present.

To achieve this :-

- We will take the advice of experts in best practice and have appointed Wirehouse-ES to assist us as our safety advisors under Reg.7 of the Management of Health and Safety at work (Amendment) Regulation 2006.
- We will assess the risks from our work activities and will operate according to the procedures that best promote health and safety and welfare at work. Risk assessments will be documented for significant tasks and where exposure to hazards cannot be prevented by any other means, appropriate personal protective equipment will be provided and instruction and training in its use will be given.
- We will ensure that the work equipment that enables tasks to be carried out safely is provided and maintained to ensure its fully safe operation.
- We will provide all employees with the appropriate training and the instruction considered necessary to ensure that they know how to work safely.
- We will maintain our buildings and work spaces in a safe manner and suitable facilities for welfare will be provided and maintained as will arrangements to ensure suitable and sufficient access to first aid is available.

Everyone who works for Landor Cartons is responsible for their own health, safety and welfare and for recognising where actions they take may impact on others. The full commitment of all employees is essential to enable us to fulfil our legal duties and the goals of our health and safety policy. To promote this commitment from all, there are procedures in place for consulting with all employees and to encourage their contribution to achieving the safest working environment that it is reasonably practicable to attain.

I have ultimate responsibility for health and safety within our business and I have nominated competent people to manage our day to day operations at both our factories. Other responsibilities for health and safety matters have been assigned as appropriate and are detailed in the 'Responsibilities' section of our full health and safety policy manual.

I see the ongoing continual improvement of our health and safety management system as a cornerstone of our business. To ensure that any changes to the law or improvements in best practice are acted upon and complied with I will review our policy and this statement at a minimum, annually.

Signed

A handwritten signature in blue ink, appearing to be 'P. G. ...'.

Managing Director

Date

4th JANUARY 2022